HUGHES HALL
UNIVERSITY OF CAMBRIDGE

HUGHES HALL PROTECTION OF PREMISES POLICY

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1. Policy Purpose

1.1 This policy outlines the College's commitment to comply with the requirements of the Protection of Premises Act 2025 (Martyn's Law) by implementing proportionate public protection procedures to safeguard students, staff, and visitors in the event of a terrorist incident.

1.2 The Protection of Premises Act 2025 received Royal Assent in April 2025 but its substantive legal duties are expected to commence in Spring 2027. This policy focuses on preparedness ahead of commencement.

2. Scope

2.1 This policy applies to college buildings and grounds that are publicly accessible and fall within the scope of the Standard Tier of the Act, including locations where it is reasonably expected that 200 or more individuals may be present at the same time.

3. Legal Requirements

3.1 Under the Act, the college must:

- Notify the Security Industry Authority (SIA) of its duty-holder status and person responsible.
- Implement appropriate public protection procedures, so far as is reasonably practicable.

4. Public Protection Procedures

4.1 The following procedures are in place or being formalised and will be reviewed regularly. Procedures are scenario dependent and will be applied in line with emergency guidance at the time of the incident.

4.1.1 **Evacuation Plan:** Designated areas for safe evacuation. Staff trained to guide individuals to designated assembly points.

4.1.2 **Invacuation Plan:** Procedures to move individuals to safer internal areas if external evacuation is unsafe.

4.1.3 **Lockdown Protocol:** Steps to secure buildings quickly, including communication methods and access control.

4.1.4 **Communication Strategy:** loud hailer, onsite alerts via Alert Cascade mobile notifications, and staff briefings.

5. Training and Awareness

5.1 Staff with operational or supervisory responsibilities within College buildings will receive basic awareness training on terrorism response. Training will be refreshed annually and upon updates to procedures. Visitors and students will be informed of emergency procedures via signage and induction materials.

6. Documentation and Review

6.1 All procedures are documented and available for inspection as required by the Act. The Bursar is responsible for maintaining compliance and liaising with SIA. This policy will be reviewed annually or following any incident or legislative change.