



HUGHES
HALL
UNIVERSITY OF CAMBRIDGE

GOVERNING BODY

Confirmed minutes

Eighty-ninth meeting of Governing Body 14 June 2023

Pavilion Room at 5.30pm

{} indicates that this item will be removed prior to publication on the College website.

Present: Sir Laurie Bristow (President, Chair), Prof Nidhi Singal (Vice-President), Dr Jimmy Chan, Mr William Charnley (to item 89.15), Dr Bart de Nijs, Prof John Doorbar (to item 89.15), Dr Mish Ebrahim, Ms Emily Farnworth, Dr Markus Gehring (from item 89.3.2), Prof Emanuele Giovannetti, Dr Sarah Hoare, Prof Bill Irish, Dr Agnieszka Iwasiewicz-Wabnig, Dr Alastair Lockhart, Ms Mahnaz Malik, Dr David McCay, Dr Tori McKee (Senior Tutor), Prof Neil Mercer (Senior Independent Fellow), Mr Jonathan Newby (Bursar), Prof William Nuttall, Prof Ajith Parlikad, Prof Jonathan Powell, Mrs Laurel Powers-Freeling, Dr Perla Pucci, Dr Corinne Roughley (to item 89.3.3), Prof Ricardo Sabates, Prof Jorge Santos, Dr Carole Sargent, Dr Guillermo Serrano Nájera, Prof Jacob Stegenga, Dr Martin Steinfeld, Prof Andreas Stylianides, Prof Suzanne Turner, Dr Lars Vinx, Prof Rupert Wegerif, Dr Clive Wells, Dr Claire West (from item 89.3.1), Dr Nigel Yandell.

In Attendance: Ellie Greer (Academic Skills Librarian and Tutor, for item 89.3.3), Prof Neil Mercer (Senior Independent Fellow, to item 89.11), Mrs Wendy Solomou (College Secretary and Fellowships Manager, Secretary).

On leave: Prof Sara Hennessy, Dr Sonia Ilie, Prof Kishore Sengupta.

Apologies: Dr Farah Ahmed, Dr Stephen Axford, Dr Paula Banca, Prof Michael Barrett, Dr Othman Cole, Mr William Conner (Director of Institutional Advancement), Prof Gishan Dissanaiké, Dr Peter Dudley, Prof Tamsin Ford, Prof Riikka Hofmann, Prof Eugene Shwageraus, Dr Jeffrey Skopek, Prof Paul Tracey, Prof Caroline Trotter, Dr Jessica White.

Absent: Dr Livia Tomova.

OPEN BUSINESS

89.1. Introduction

89.1.1. Welcome

The President informed Governing Body that that Ellie Greer would be joining the meeting to speak to item 89.3.3 (Pathways Programme).

89.1.2. Declarations of interests (Open Business)

There were no declarations of interests.

89.2. Minutes and Matters arising from the Open Business of Governing Body, of 10 May 2023

89.2.1. Approval of minutes (GB89 01)

Governing Body approved the minutes as an accurate record.

89.2.2. Governing Body action list: Open Business

There were no items outstanding.

89.2.3. Matters arising not otherwise on the agenda

There were no other matters arising.

89.3. President's report

The President reported that his focus in the coming months would be very much on the implementation phase of the 2030 Vision and that much of the agenda of Open Business concerned plans for the coming year. He highlighted recent activities which engendered a culture of inclusiveness and engagement, including the Senior Members' research symposium, the menopause café, and ACAS training for staff. The President informed Governing Body that all staff including himself and the Vice-President would be having annual development reviews in the coming weeks.

89.3.1. Results of diversity survey (GB89 02)

Governing Body received the results of the diversity survey, which had been completed by Senior Members in May. The President thanked Fellows who had completed the survey, but expressed disappointment at the response rate from GB Fellows which, whilst higher than other categories, indicated a lower response rate from men since the results of the survey indicated that there was gender parity on Governing Body when this was clearly not the case. He requested increased engagement in future so that progress toward realising the stated aim of creating a more diverse fellowship could be monitored.

89.3.2. Fundraising campaign (GB89 03)

The President requested feedback to the Director of Institutional Advancement's paper, which set out the ambitions for a campaign to raise the funds needed to support the goals set by the 2030 Vision. Several Fellows suggested that promotional material should do more to engage emotional interest so that people would feel compelled to donate, and that it should also clearly demonstrate what it was that distinguished Hughes from other colleges. There was not strong support for the colour scheme (red, white and blue). It was suggested that approaching other charitable trusts for grants should form part of strategy.

The President invited Fellows to continue to come forward with ideas.

89.3.3. Pathways programme (GB89 04)

Elie Greer joined the meeting to give a presentation on the Pathways Programme. The programme, which would be delivered via a blended learning platform and managed by a small team of dedicated

staff, aimed to help students excel academically and to support development beyond the academic curriculum. It was noted that there was no provision for the programme within the 2023/24 operational budget other than the resources already dedicated to supporting academic skills development but that at its next meeting Council would be considering a proposal to run a pilot scheme in 2023/24 drawing on an existing fund for academic activities.

The proposal was received with enthusiasm and it was agreed that the programme would make an important contribution to delivering an enhanced experience for students.

89.4.[CONFIDENTIAL] Estates Update (GB89 05)

{[REDACTED]}

89.5. Bursarial

89.5.1. 2022/23 Reforecast 3 – restatement of budget (GB89 06)

Governing Body approved the Reforecast 3 noting that there were no significant changes as a result of the reforecast exercise.

89.5.2. Management accounts update (GB89 07)

The Bursar presented the management accounts to 31 May 2023 (Month 10) noting that there had been no significant changes since the previous update, and that the College was still on course to achieve the forecast surplus.

89.5.3. Budget 2023/24 (GB89 08)

The Bursar presented the proposed forecast income and expenditure budget for 2023/24. He confirmed that he had not received any questions on points of detail ahead of the meeting. He highlighted the following:

- The budget had been reviewed by Finance Committee at its meeting of 22 May 2023 and Council at its meeting of 23 May and both recommended it be approved by Governing Body.
- {[REDACTED]}

Governing Body approved the 2023/24 budget.

89.6. Planning Group's recommendations for Statutes and Ordinances' review (GB89 09)

The Planning Group established to undertake a scoping review of a programme of revision to Statutes and Ordinances [GB86.6] proposed the following:

- A thorough review to consider: the Charitable Objects defined in the Royal Charter; the Statutes, including the size and structure of the trustee body; and the Ordinances. The review should consider Charity Commission guidance as well as the experiences of other colleges which had recently implemented changes to their statutes and ordinances in order to capture best practice. Whilst the Planning Group acknowledged that it was likely that the review and subsequent streamlining of Ordinances would result in an increase in Regulations, it was recommended that the drafting and redrafting of Regulations should follow the review and not form a part of it.

- The formation of a Statutes and Ordinances Working Group to undertake the review and to provide options for consideration, including two to three proposals for the future size and shape of the College's trustee body, before proceeding with development. The Working Group would conduct a detailed clause-by-clause review of the Statutes and Ordinances and redrafting of the Statutes and Ordinances in conjunction with appropriate legal expert advice.
- The Bursar to be delegated authority to convene the appropriate members for the group (to include current members of the Planning Review Group) including administrative resource, external expert advisors, and additional research capacity as required.
- The Working Group to commence work early in Michaelmas term with the expectation of taking approximately 18 months to complete the review and draft revisions. Revisions to the Royal Charter and/or Statutes would require approval from the University and the Privy Council Office and would require a longer timeline.
- **{[REDACTED]}**

Governing Body approved the Planning Group's recommendations.

89.7. Process for election of the Vice-President (GB89 10)

Governing Body noted the eligibility criteria as defined in Ordinances and approved the following timetable and process:

- Normally a Vice-President's term in office ends on 31 August and an election should be held at the first meeting of Governing Body in the preceding Lent term. (Annual elections for Council are held at the second meeting of Lent term and elections to committees in Easter term thus it is helpful to establish who will be Vice-President ahead of these elections since the Office-holder will sit on Council and several committees.)
- Notice of an election should be given in the preceding Michaelmas term.
- Prospective candidates should be provided with information about the benefits/privileges and key responsibilities of the Office, which should include, if possible, a personal view of the role from the current Vice-President. It should be made clear that the responsibilities of the role are expected to go beyond the remit stipulated in Ordinances.
- Candidates should submit a manifesto to include their vision/thoughts on what the role should be and how they plan to perform it. In the case of a research-active candidate they should state whether they would be willing to take up appointment as Honorary Director of Research.
- If the Office of Vice-President becomes vacant unexpectedly an election should be announced and held as soon as possible.

It was agreed that a proposal for the voting procedure would be considered for approval at a meeting in Michaelmas term.

The President thanked the Vice-President for providing a personal reflection on requirements and rewards of the role (included in the paper). He reminded Fellows that Prof Singal would be retiring as Vice-President at the end of the following year and asked Fellows to start considering whether they might be interested in the role.

89.8. Governance List (GB89 11)

Governing Body approved that the following Offices and Posts comprise the Governance List, and therefore that the named individuals be 'persons holding Offices or Posts named on the Governance List under Ordinance [A, I, 10]'

Bursar (Mr Jonathan Newby)
Senior Tutor (Dr Tori McKee)
Development Director
Director of Strategy and the Bridge (Dr Stephen Axford)
Deputy Senior Tutor (Admissions) (Dr Carole Sargent)
Deputy Senior Tutor (Dr Alastair Lockhart)

89.9. Request for an exception to Ordinance [C,I,7] - Bye-Fellowship of another Cambridge or Oxford college (GB89 12)

Governing Body approved a recommendation from Governance Committee to allow an exception to Ordinance [C,I,7], which prohibits a GB Fellow from holding a fellowship (other than an Honorary Fellowship) in another college in the Universities of Cambridge or Oxford. The exception would be applied in the case of the person appointed to the newly created Post of College Teaching Office in Economics. The Post, to be held co-terminously with a Fellowship in Class A at Hughes, was to be shared equally between Hughes and two other two colleges, Lucy Cavendish and St Edmund's, both of which wished to offer the Post-holder a Bye-Fellowship in recognition of their status.

89.10. *Office of the Independent Adjudicator (OIA) 2022 Annual Statement for Hughes Hall (GB89 13)**

Governing Body received the OIA 2022 Annual Statement without discussion.

89.11. Any other Open Business

There was no other Open Business.

End of Open Business WS