

Early termination of accommodation agreements

All students occupying college accommodation are provided with a room licence (a few, in couples accommodation have an assured shorthold tenancy). All occupiers of College accommodation are bound by the terms of those licences. The College may, at its discretion, release occupiers from the licence in exceptional circumstances.

Students wishing to leave College accommodation for tutorial reasons

It is the Bursar's decision whether to allow students to terminate their accommodation agreements early.

In exceptional circumstances, a student may be permitted to leave College accommodation before the end of the agreement. A student who wishes to be released from their accommodation agreements for reasons other than intermitting or withdrawing from studies should first discuss this with his or her tutor. There must be a compelling tutorial reason to apply to leave College accommodation before the end of the agreement. It is a tutorial decision whether to recommend to the Bursar that the student be allowed to terminate their accommodation agreement. If it is agreed that the occupier has a genuine reason to leave the accommodation, he/she will be liable to pay rent up to the end of the quarter (i.e. 31 Dec, 31 March, 30 June or 30 September) in which they are given permission to leave College accommodation. If the date that the student is given permission to leave is less than four weeks from the quarter-end then the licence holder will be liable for four weeks' rent from the date on which they are given permission to leave.

Where there is a tutorial concern about a student being required to pay rent for the notice period set out in the paragraph above, then a request for hardship funding can be made by the tutor on the student's behalf.

Students who are intermitting or withdrawing with University of Cambridge approval

Students who withdraw or intermit will be liable to pay rent up to the end of the quarter (i.e. 31 Dec, 31 March, 30 June or 30 September) in which they withdraw or intermit from studies. If the date that the student withdraws or intermits is less than four weeks from the quarter-end then the licence holder will be liable for four weeks' rent from the date on which they withdraw or intermit or the date on which they vacate their room (whichever is the later).

Where there is a tutorial concern about a student being required to pay rent for the notice period set out in the paragraph above, then a request for hardship funding can be made by the tutor on the student's behalf.

Students wishing to leave College accommodation for other reasons

When a student wishes to leave their room without a tutorial reason then this *may* be permitted, at the Bursar's discretion, when another occupant is available to move in to that room. The student leaving the room will be liable for the rent on the room until the first date of occupation by the new student. There will be an administrative charge of £150 towards the administrative costs of the move.

Other scenarios

When a student wishes to leave their room without a tutorial reason and finds another student to move into the room this *may* be permitted, at the Bursar's discretion. There will be an administrative charge of £100 towards the costs of the move.