



## GOVERNING BODY

### Confirmed Minutes

#### Sixty-fifth meeting of Governing Body, Wednesday 30 October 2019

*{ } indicates that this item will be removed prior to publication on the College website.*

#### OPEN BUSINESS

**Present:** Dr Anthony Freeling (President, Chair), Prof Jonathan Powell (Pro-Vice-President), Mr Mark Anderson, Dr Stephen Axford (Director of Research Translation), Prof Michael Barrett, Dr Hilary Burton (to item 65.14), Mr William Charnley (from item 65.5), Dr Othman Cole (from item 65.2.3), Dr Bart de Nijs, Dr Bernard Devereux (from item 65.5), Prof Gishan Dissanaïke, Dr Claire Donnelly, Dr Peter Dudley, Mrs Victoria Espley (Bursar), Dr Sara Hennessy, Dr Danika Hill, Dr Sarah Hoare (from item 65.5), Dr Sonia Ilie, Dr Agnieszka Iwasiewicz-Wabnig, Dr Philip Johnston (Senior Tutor), Dr Yury Korolev, Dr Alastair Lockhart, Dr Andrew Mackintosh, Dr Ajith Parlikad, Mrs Laurel Powers-Freeling, Dr Corinne Roughley, Dr Ricardo Sabates (from item 65.3), Dr Carole Sargent, Dr Kishore Sengupta, Dr Eugene Shwageraus (from item 65.5), Prof Nidhi Singal, Dr Jeffrey Skopek, Dr Martin Steinfeld (from item 65.5 to item 65.6), Prof Andreas Stylianides, Dr Caroline Trotter, Dr Lars Vinx, Prof Rupert Wegerif, Dr Clive Wells, Dr Jessica White (from item 65.6), Dr Vanessa Wong.

**In Attendance:** Mr Bill Conner (Director of Institutional Advancement, to item 65.10), Prof Neil Mercer (Senior Independent Fellow, to item 65.10), Mrs Wendy Solomou (College Secretary and Fellowships Manager, Secretary).

**Apologies:** Dr Mark Bale, Dr Heather Blackmore, Mr Martin Coleman, Prof John Doorbar, Prof Ming-Qing Du, Dr Markus Gehring, Prof Emanuele Giovannetti, Mr Nick Gray, Prof Bill Irish, Prof James Kaufman, Prof William Nuttall, Mr Tim Pilkington, Dr Aisling Redmond, Dr Jacob Stegenga, Prof Paul Tracey, Dr Nigel Yandell.

**On leave:** Dr Lydia Drumright (Vice-President), Dr Paula Banca, Dr Suzanne Turner.

**Absent:** Dr Stephen Cave, Dr Fernando Gonzalez-Zalba.

#### 65.1. Introduction

##### 65.1.1. Welcome

##### 65.1.2. Declarations of Interests (Open Business)

There were no declarations of interests.

## **65.2. Minutes and Matters arising from the Open Business of the Sixty-fourth meeting of Governing Body, 10 July 2019**

### **65.2.1. Approval of minutes (GB65 01)**

The minutes were approved as an accurate record.

### **65.2.2. Governing Body action list: Open Business (GB65 02)**

- [64.8] Guidance and procedures on harassment and sexual misconduct.  
Prof Nuttall offered to send the Senior Tutor his notes and observations on the existing text. Mrs Powers-Freeling offered to provide examples of 'how to' guides used in commercial settings that might inform the approach for the guide for students.
  - Notes had been passed on and the Guidance approved by Council [CC87.12].

### **65.2.3. Matters arising not on the action list**

#### **65.2.3.1. \*\*\*Hughes Hall Disciplinary policy (GB65 03)**

The revised Disciplinary policy, which had been approved by Council [CC87.11], was received without discussion.

#### **65.2.3.2. \*\*\*Hughes Hall guidance and procedures on harassment and sexual misconduct (GB65 04)**

The revised guidance, which had been approved by Council [CC87.12], was received without discussion.

## **65.3. President's Report**

The President reported the following:

- A high number of graduands and guests had attended the previous Saturday's graduation ceremony, although graduands had not processed to the Senate House owing to the safety risks posed by the large numbers.
- The recent City Lecture, on the theme of improved transparency in public reporting of climate risks by companies, had been very well received. Prior to the lecture the Hughes Hall Centre for Climate Change Engagement had been officially launched: the Vice-Chancellor had spoken in support of the College's work, as had the leader of the Cambridge Zero initiative, Emily Shuckburgh.
- The strike ballots for action over pay and conditions had just closed, although the results were not yet known.
- Discussions with a benefactor over the funding of a new Bridge centre, 100 Healthy Years, were continuing in a positive direction.
- The College once again had a record number of students who appeared to be settling in very well.

#### **65.4. Time limit for meetings (GB65 05)**

Governing Body reviewed the time limits for meetings and the increased number of planned Governing Body meetings that had been approved for a trial period of one year (at the meeting of 31 October 2018 [GC60.3]). It was agreed that the arrangements were working well and should continue as established practice.

#### **65.5. {REDACTED}**

#### **65.6. Review of Investments strategy (GB65 07)**

The Bursar spoke to the paper and asked Governing Body to agree the following:

**1. *To note an updated Investment Strategy as agreed by Investment Committee at its meeting of 17 October 2019***

In taking account of the College's objectives, risk tolerance, and the future needs for capital, Investments Committee had agreed that the investment portfolio should be restructured and apportioned between two funds:

- The **Estate Development Fund** comprising money (to include the monies raised through the 2019 private placement) expected to be required by the College within the next five years to finance a major strategic development.
- The **Long Term Fund** comprising the other College investment funds to be invested on a long-term basis with the aim of growing its value in real terms (i.e. above inflation) whilst ensuring that the risk was reduced through diversification.

**2. *To approve, on behalf of Council, the implementation of a revised Investment Policy Statement (set out in appendix 1) as recommended by Investment Committee at its meeting of 17 October 2019***

**3. *To approve that those College reserves that are designated as permanent endowment will be able to be invested on a total return basis.***

The Bursar explained the main features of the Investment Policy Statement and clarified the following points in response to questions raised:

- All permanent restricted funds were included in the Long Term Fund
- Investments Committee considered the target for the Long Term Fund to be appropriate for current market conditions following advice from Cazenove and from Portfolio Review Services. The target would be reviewed annually.
- A total return basis would allow the College to use the capital growth from permanent endowments (in addition to the income generated) and hence focus on investments that gave the best overall performance rather than on those that yielded the most income.

Several Fellows commented positively on the responsible investment policy that involved monitoring the track record of investment managers and the regular screening of portfolios. However, some expressed the view that a more proactive approach to ethical investment should be pursued.

Governing Body noted the Investment Strategy and approved the implementation of the revised Investment Policy Statement.

Governing Body approved the move to a total return approach to its reserves designated as permanent endowment.

#### **65.7. Intercollegiate consultation on amendments to the UTO Scheme (GB65 08)**

The President asked that Governing Body consider the Colleges' Standing Committee's proposed amendments to the Rules of the UTO Scheme, which would be put to the Colleges' Committee for decision on 30 November 2019. As the College's representative on Colleges' Committee he asked for any feedback and whether Governing Body was content for him to approve the amendments.

The Senior Tutor observed that the proposed amendments would not address broader issues adversely affecting the scheme. The President agreed, but expressed the view that the small changes that had been proposed would reduce the workload of staff in colleges over the next year.

Governing Body approved agreement to the amendments.

#### **65.8. Finances**

##### **65.8.1. Summary of financial year end (GB65 09)**

The Bursar presented a commentary on the 2018-19 financial year-end position, together with a detailed summary of income and expenditure

##### **65.8.2. Restated budget 2019-20 (GB65 10)**

The Bursar presented a restated budget for 2019-20, which had been reviewed by Finance Committee on 30 September and by Council on 2 October [CC87.15.3]. Both recommended that the 2019-20 budget be restated to reflect actual student numbers (which were lower than initially forecast) and to take account of changes in the forecast income and costs associated with predicted student numbers as well as other factors that would offset the reduction in fees income.

Governing Body approved the restated budget for 2019-20.

##### **65.8.3. Management accounts update (GB65 11)**

The Bursar presented a summary of the management accounts to 30 September 2019 (Month 2).

##### **65.8.4. Audit of IT documentation**

Governing Body noted without discussion that in accordance with Ordinance [B,VI,7(c)] Audit Committee wished to report that it had engaged the services of an external consultant to assist with an audit of IT documentation and that payment under the contract was not in excess of £5,000.

#### **65.9. Use of the Common Seal**

The Bursar reported that in accordance with Statute XII.1 the Common Seal of the College was affixed on 8 August 2019 to a deed of amendment relating to the leasing of postgraduate accommodation on Grange Road from Gonville & Caius College.

#### **65.10. Any other Open Business**

There was no other Open Business.

End of Open Business WS 30/10/2019