



## GOVERNING BODY

### Confirmed Minutes

#### Sixty-fourth meeting of Governing Body, Wednesday 10 July 2019

*{ } indicates that this item will be removed prior to publication on the College website.*

#### OPEN BUSINESS

**Present:** Dr Anthony Freeling (President, Chair), Dr Hilary Burton (Vice-President), Dr Stephen Axford (Director of Research Translation), Mr Martin Coleman, Dr Claire Donnelly, Dr Peter Dudley, Prof Emanuele Giovannetti, Mr Nick Gray, Dr Sara Hennessy, Dr Danika Hill, Dr Sarah Hoare (from item 64.4), Prof Ian Hodge, Dr Sonia Ilie, Prof Bill Irish, Dr Agnieszka Iwasiewicz-Wabnig (from item 64.7), Dr Philip Johnston (Senior Tutor), Dr Arne Jungwirth, Dr Alastair Lockhart, Prof William Nuttall, Dr Ajith Parlikad, Mr Tim Pilkington (from item 64.4), Prof Jonathan Powell, Mrs Laurel Powers-Freeling, Dr Carole Sargent, Dr Eugene Shwageraus, Dr Martin Steinfeld, Dr Caroline Trotter, Dr Suzanne Turner, Dr Lars Vinx, Prof Rupert Wegerif, Dr Clive Wells, Dr Vanessa Wong (from item 64.4).

**In Attendance:** Mr Bill Conner (Director of Institutional Advancement, to item 64.10), Prof Neil Mercer (Senior Independent Fellow, to item 64.10), Mrs Wendy Solomou (College Secretary and Fellowships Manager, Secretary).

**Apologies:** Dr Lydia Drumright (Pro-Vice-President), Mr Mark Anderson, Dr Mark Bale, Dr Paula Banca, Prof Michael Barrett, Mr William Charnley, Dr Bart de Nijs, Dr Bernard Devereux, Prof John Doorbar, Prof Ming-Qing Du, Mrs Victoria Espley (Bursar), Dr Markus Gehring, Dr Fernando Gonzalez-Zalba, Dr Yury Korolev, Dr Andrew Mackintosh, Dr Aisling Redmond, Dr Corinne Roughley, Dr Kishore Sengupta, Dr Nidhi Singal, Dr Jeffrey Skopek, Prof Paul Tracey, Dr Jessica White, Dr Nigel Yandell.

**On leave:** Dr Heather Blackmore, Prof Gishan Dissanaiké, Prof James Kaufman, Dr Ricardo Sabates, Dr Jacob Stegenga, Dr Andreas Stylianides.

**Absent:** Dr Stephen Cave, Dr Othman Cole.

#### 64.1. Introduction

##### 64.1.1. Welcome

The President welcomed Mrs Powers-Freeling to her first meeting of Governing Body.

On behalf of the College, he thanked Prof Hodge, who was retiring as a GB Fellow, and acknowledged his many years of service. He also gave a vote of thanks to Dr Burton, who would complete her term as Vice-President at the end of the academic year.

Finally, he thanked Dr Jungwirth, who was attending his last meeting of Governing Body, for his contribution to the College during his three years as the Henslow Research Fellow.

#### **64.2. Declarations of Interests (Open Business)**

There were no declarations of interests.

#### **64.3. Minutes and Matters arising from the Open Business of the Sixty-third meeting of Governing Body on Wednesday 12 June 2019**

##### **64.3.1. Approval of minutes (GB64 01)**

The minutes were approved as an accurate record.

##### **64.3.2. Action list (GB64 02)**

- **63.9.5.** Related persons within the Senior Membership, Ordinance [C,I,29-31].  
The Secretary to refer the need for the establishment of a regulation or process to identify related persons to Governance Committee
  - On the agenda for the Governance Committee meeting of 14 October 2019.

##### **64.3.3. Matters arising not otherwise on the agenda**

There were no Matters arising.

#### **64.4. President's Report**

The President reported the following:

- **Promotions** – He congratulated Dr Nidhi Singal and Dr Andreas Stylianides (promoted to University Professor); Dr Ajith Parlikad and Dr Jacob Stegenga (promoted to University Reader); and By-Fellow Dr Riikka Hofmann (promoted to University Senior Lecturer).
- **Harding Collegiate Cambridge Challenge Scheme (HCCCS)** – the main intercollegiate committees would meet in the coming week and decide whether the scheme, which was likely to benefit Hughes undergraduate students, would be launched.
- **University Access and Participation Plan (2020-21 to 2024-25)** – had been resubmitted to the OfS having been revised in response to OfS' queries and comments on the initial submission.

#### **64.5. Management accounts update (GB64 03)**

Council received the management accounts to 31 May 2019 and noted that there were no significant changes since the previous month's report received at the last meeting.

#### **64.6. Briefing from the Director of Institutional Advancement (GB64 04)**

The Director of Institutional Advancement gave an update on two recent small-scale initiatives: one targeted at funding for prizes, the other, the 'Unlocked' campaign, to support Education. He said

that since he had written his paper, there had been further donations in response to the Unlocked campaign and that the initiative had proved useful in engaging older alumni who had not previously made donations to the College.

He informed Governing Body that he and the Deputy Development Director planned to meet with Senior Members to discuss giving and how they might support fund-raising through their own personal connections and networks.

In response to a question Mr Conner confirmed that an annual record of prizes awarded would continue to be maintained, and that all prizes were awarded on academic merit.

#### **64.7. College Agenda 2019-20 (GB64 05a, GB64 05b)**

The President spoke to both papers. The first assessed progress made against the objectives for 2018-19; the second outlined the objectives planned for 2019-20. The President said that overall 2018-19 had been a very successful year for the College and that most of the targets had been met. He explained that the initiatives proposed for 2019-20 were a logical continuation of those of the previous year and had been embedded in the budget. The second paper outlined how the new initiatives, together with the 'business as usual' objectives, would be supported across the functional areas of activity (Academic and Tutorial, Bursarial, Communications, and Development).

The major initiatives planned for 2019-20 were:

1. Close a deal for property to support our long-term vision, and ensure funding is available
2. Evolve The Bridge and new Centres
3. Launch an academic and research-led development strategy

The President encouraged Fellows to engage in the initiatives, and said that new Fellows should not hold back as they were welcome to become involved straightaway.

GB approved the College agenda for 2019-20.

#### **64.8. Revision to Hughes Hall guidance and procedures on harassment and sexual misconduct (GB64 06)**

The Senior Tutor spoke to the paper. He explained that the primary purpose of the proposed changes was to clarify that cases of sexual misconduct would be directed to the University's procedure rather than being handled by the College. The proposed amendments had been discussed and agreed with Dr Steinfeld (Dean), Dr Roughley (Deputy Senior Tutor and Welfare Lead) and others.

Dr Steinfeld added that the guidance and procedure dealt with a difficult area of law and policy: the College did not have the institutional capacity to investigate cases of sexual misconduct, whereas the University did have the appropriate mechanisms to ensure that there would be a proper investigation.

A discussion followed which included the following points:

- agreement that cases of sexual misconduct should not be investigated by the College
- a widely shared concern that the current document was too long and complex to be helpful and supportive to students in distress (either a complainant or respondent) and that there therefore needed to be a separate and distinct section for students to give guidance in a language that was more accessible and that set out options for given scenarios
- some of the questions raised about the process itself indicated that the text was open to misinterpretation

The President, the Senior Tutor and Dr Steinfeld responded to a number of specific points raised:

- the guidance dealt only with harassment and sexual misconduct and needed to be read in conjunction with the College's Disciplinary Policy, which was also being updated in light of the changes to the University's disciplinary policy recently approved by Regent House
- the procedure applied to a student making a complaint against another student or students, whereas complaints made by a member of staff against a student would be dealt with by the College's disciplinary policy
- when a case of sexual misconduct was referred to the University, the student, whether a complainant or respondent, would continue to be offered support by their Tutor
- the Dean would expect to be kept informed of the outcome of the University's process
- agreement with the suggestion that the guidance should include a specific recommendation to seek medical advice in cases of sexual assault

The President proposed that Governing Body accept the amendments to the existing policy as they stood [with effect from 1 October] so that the College's policy would be consistent with the University's new procedure when it was introduced. This would be on the understanding that a redrafted harassment and sexual misconduct policy (to include an additional, separate section to serve as a student-centred guide), together with the updated disciplinary policy would be submitted at the next meeting of Governing Body.

Governing Body approved the proposal.

**ACTION:** Prof Nuttall offered to send the Senior Tutor his notes and observations on the existing text. Mrs Powers-Freeling offered to provide examples of 'how to' guides used in commercial settings that might inform the approach for the guide for students.

#### **64.9. \*\*\*Use of the Common Seal**

The Bursar reported that in accordance with Statute XII.1 the Common Seal of the College was affixed on 26 June 2019 to a deed of amendment relating to the leasing of postgraduate accommodation on Harvey Road from Gonville and Caius College.

#### **64.10. Any other Open Business**

There was no other Open Business.

End of Open Business WS 10/07/2019