



HUGHES HALL
UNIVERSITY OF CAMBRIDGE

COLLEGE COUNCIL Confirmed Minutes

Eighty-sixth meeting of COLLEGE COUNCIL 26 June 2019

OPEN BUSINESS

Present: Dr Anthony Freeling (Chair, President), Dr Hilary Burton (Vice-President), Dr Stephen Axford (Director of Research Translation), Mrs Victoria Espley (Bursar), Dr Sara Hennessy, Dr Agnieszka Iwasiewicz-Wabnig, Dr Philip Johnston (Senior Tutor), Mr Patrick Perillo (MCR Secretary), Dr Corinne Roughley, Dr Eugene Shwageraus.

In Attendance: Mrs Wendy Solomou (College Secretary and Fellowships Manager, Secretary).

Apologies: Dr Lydia Drumright (Pro-Vice-President), Miss Alexandra Entwistle-Thompson (MCR President), Prof Ian Hodge, Mr Bill Conner (Director of Institutional Advancement).

Absent: Prof Jonathan Powell.

86.7. Introduction

86.7.1. Declarations of Interests

There were no declarations of interests.

86.8. Minutes and Matters arising from the Reserved Business of College Council, of 26 June 2019

86.8.1. Approval of minutes (CC86 03)

The minutes were approved as an accurate record.

86.8.2. College Council action list: Open Business (CC86 04)

- 83.11. College Agenda 2019-20
The President to circulate the revised College Agenda and individual objectives for the ADRs (of the Bursar, Senior Tutor, Director of Institutional Advancement and the Director of Research Translation) to Council for approval.
 - Dealt with in item 86.9.

- 84.12.1. Policy for Visiting Fellows and Visiting Scholars
The Secretary to refer the proposed change of title from 'Visiting Scholar' to 'Visiting Associate' in Ordinances to Governance Committee.
 - Added to the agenda for the next meeting of Governance Committee in Michaelmas term.

86.8.3. Matters arising not otherwise on the agenda

There were no matters arising.

86.9. [CC85.9] College Agenda 2019-20 (CC86 05)

The President reported that the Bursar, Senior Tutor and Director of Institutional Advancement had agreed the objectives for their areas of responsibility, and that the College Agenda had been revised to take account of the comments and suggestions made at the last meeting of Council.

In response to a question the Bursar said that the implementation of the environmental policy (page 4) would not require the setting up of a dedicated workstrand since it would be initiated via the House Committee.

The Dr Iwasiewicz-Wabnig (Chair of House Committee) requested that monitoring progress and discussion of issues concerning environmental impact be added as a standing item to the agenda of Council. It was agreed that she and the Bursar would bring a paper with concrete points of discussion to the next meeting of Council.

Council approved recommending the College Agenda to Governing Body, subject to a small edit:

Page 5, first bullet point under the 'Development' section to be amended to:

- **Clarify our fund-raising priorities**, specifying the relative focus on estates, research translation activity, scholarships, sports and student well-being.

ACTION: Dr Iwasiewicz-Wabnig and the Bursar to submit a discussion paper on progressing the College's environmental policy to the next meeting of Council.

86.10. [CC85.17.1.] Student accommodation (CC86 06)

The paper outlined two options for letting a College property (previously allocated to a member of staff):

- Retain as a two-bedroom house to accommodate a student with a family
- Modify the accommodation to house three individual students

The Bursar recommended letting the property as family accommodation for 2019-20 and reviewing the decision in Lent term 2020. She explained that, although this option would yield less income and provide accommodation to one student rather than three, service costs would be lower and it would be easier to let as an Air B&B rental during any void periods. More importantly, it would allow the College to offer accommodation to a student with children for the first time: to date applicants requiring family accommodation had been referred to the other Colleges.

The MCR Secretary confirmed that the MCR supported letting the property to accommodate a student with a family.

Council approved the recommendation.

86.11. IT Capital expenditure (CC86 07)

The Bursar spoke to the paper, which gave three options for replacing the current IT storage equipment system. The system had been installed in 2014 with an expected life of five years, and needed to be replaced and operational before the end of August when the warranties on the current equipment would expire. All three proposals were based on the assumption that the College would move towards Cloud-based storage over the next five years, and the paper set out varying levels of resilience and associated costs for the transition period. The associated costs were £88k, £138k and £188k for Options 1, 2 and 3 respectively.

The College IT Manager, supported by By-Fellow Martin Bellamy, favoured Option 2, which replicated the current system, but the Bursar explained that Option 1 might be viable if it were possible to move to a Cloud-based storage system more quickly. However, she needed to seek further information and advice in order to establish whether the associated level of risk was acceptable and how it might be mitigated. She expressed the view that Option 3, which involved investing in more physical storage, would not be a sensible choice, given the College's plan to move to Cloud-based storage as soon as possible.

The Bursar noted that all capital expenditure in excess of £15k was subject to approval by Council or Estates Committee and that a provisional sum of £88k had been included within the 2019/20 budget approved by Governing Body.

The President proposed that Council approve delegating authority to the Bursar to determine which option to take in the light of further information and advice. He added that individual members of Council would be able to pose further questions to the Bursar.

One member of Council asked that the environmental impact of each option be factored into the decision-making.

Council agreed to delegate authority to the Bursar to make the final decision.

86.12. MCR Business

The MCR Secretary reported that preparation for Freshers Week was underway.

86.13. President's Report

The President reported the following:

- The OfS had raised a number of queries on the University's recently submitted Access and Participation Plan (2020-21 to 2024-25) and he said he thought it likely that a further round of revisions would be necessary before the Plan was accepted by the OfS.
- Negotiations over changes to the Universities Superannuation Scheme (USS) were ongoing, following a new approach to valuation proposed by the trade unions.
- In response to the recently announced initiative by the Vice-Chancellor on the University's historical links with slavery and coerced labour under colonialism, the College archives would be open to inspection.

The MCR Secretary said that he was pleased that the College would engage with the initiative and reported that the MCR Equalities Officer had submitted a request for access to the archives.

- Dr Edwin Leong, Pfeiffer Fellow, planned to visit the UK for the first time and would be in College on the 18th and 19th July. There would be private meetings on the first day; on the second, he would be accompanied by his family and would formally open the Edwin Leong Library and meet with the wider College community.

86.14. Minutes of Committees

Council received the minutes of the following committees without discussion and noted that the Development Strategy Group had not met during 2018-19.

86.14.1. *Unconfirmed minutes Bridge Committee, of 8 May 2019 (CC86 08)**

86.14.2. *Unconfirmed minutes Admissions Committee, of 4 June 2019 (CC86 09)**

86.15. Any other Open Business

The President gave a vote of thanks to Dr Burton and Prof Hodge who were retiring from Council having both fulfilled several terms of service.

[Post-meeting note: Following the meeting the President thanked Dr Hennessy, who was also stepping down, having served for three years on Council.]

End of Open Business WS 26/06/2019