





- The role of Associate Tutor had been created essentially to circumvent the Ordinance restriction, and the distinction was artificial in practice.
- There was no mention in Ordinances of Associate Tutors.
- The process of appointment differed for Tutors and Associate Tutors, despite their identical roles.

In response to a question the Senior Tutor confirmed that there would be formal criteria and a standardised procedure for the selection and appointment of all Tutors.

Council approved the proposal, and it was agreed that the Senior Tutor should submit the proposal to Governance Committee.

**ACTION:** The Senior Tutor to submit the proposal to Governance Committee.

### **3.8. Prevent Risk Assessment (CC3 05)**

The Senior Tutor presented the updated Prevent Counter Terrorism and Security Risk Assessment for approval. He informed Council of a small number of proposed changes to wording:

- 'Fitness to Study' amended to 'Support for Study'.
- 'Prevent Committee meets regularly' amended to 'Prevent Committee meets termly'.

Council approved the Prevent Counter Terrorism and Security Risk Assessment.

### **3.9. Annual reports from Honorary Post-holders**

#### **3.9.1. Archivist and Co-Archivist (CC3 06)**

Council received the report of the Archivist, Dr Jean Lambert, and the Co-archivist, Dr Alastair Lockhart.

#### **3.9.2. Director of Music (CC3 07)**

Council received the report of the Director of Music, Dr Nigel Yandell, noting his acknowledgement of the support from the music planning group and Alison Nicholson.

#### **3.9.3. Boat Club Senior Treasurer (CC3 08)**

Council received the report of the Boat Club Senior Treasurer, Mr Jeffrey Cook, noting his acknowledgement of the input of the HHBC Committee and especially President Colm O-Riada, Women's Captain Imogen Binnian, and Men's Captain Jonah Zankl.

**ACTION:** The President to write on behalf of Council to each of the Honorary Post-holders to thank them for their contribution over the previous year.

### **3.10. COVID update**

Dr Roughley reported that 40 students had recently returned to the College bringing the total resident in college accommodation to approximately 280. Currently 73% of postgraduate students and 60% of the undergraduates were resident in Cambridge and the College was beginning to feel more like a community. She also noted an easing of demand for the College's counselling services, which she regarded as a positive indicator.

### **3.11. Equality and diversity**

Dr Roughley reported that the Communications Manager had been adding more material of interest to the College website and that improvements had also been made to better signpost links to sources of support and where to report (in the College, University, and wider community) for students who had experienced any form of harassment.

### **3.12. Possible revisions to the College Agenda 2020-21**

At the President's suggestion It was agreed that the item could be removed as a standing item.

### **3.13. Senior Tutor's report (CC3 09)**

The Tutor reported the following:

- The undergraduate admissions team had made 20 offers in the second round for 2021 entry. This gave an overall total of 83 offers for 2021 entry (including 30 deferred offers from the previous year) and 42 deferred offers for 2022 entry.
- The award of College scholarships would be considered over the next few weeks.
- Details of the College's involvement in University-wide mental health initiatives.

### **3.14. Director of Strategy and the Bridge's report (CC3 10)**

The Director of Strategy and the Bridge reported the following:

- Opportunities to partner with the NHS/Health Education England were temporarily on hold but would be pursued later in the year.
- The DEFI Oversight Committee had held its first meeting and was in the process of finding and appointing two external members.
- The competitions for Bridge Fellows and Research Associates/Fellows were currently on hold.
- The Impact Leadership Programme had been running for two years and, although it had proved more challenging without in-person events, it had continued to be delivered successfully online.
- The annual report from Bridge Committee would be submitted to Council at its next meeting.

### **3.15. Bursarial**

#### **3.15.1. Bursar's report (CC3 11)**

The Bursar reported the following:

- Progress with preparing the 2021-22 budget was on track.
- Two staff surveys were currently being undertaken: satisfaction with staff benefits and, for a third year, the survey of well-being.
- Catering facilities - the Marquee Coffee Shop had reopened; a fundamental review of catering provision, delayed by the pandemic, was now underway.

The Bursar referred to her recent decision to move to a new job, expressing her regret at leaving the College and her commitment to ensure a smooth transition to her successor.

### **3.15.2. Management accounts update (CC3 12)**

The Bursar presented the management accounts to 31 March 2021 and highlighted key areas that had changed since the period to 28 February 2021. The most significant change was an improvement in the forecast deficit owing to an increase in rental income as students returned to the College. She noted that that there remained provision of £160k in the COVID contingency fund.

### **3.16. Director of Institutional Advancement's report (CC3 13)**

The Director of Institutional Advancement reported the following:

- The proposed agreement to provide funding to DEFI was acceptable to DiPont and would be completed when a meeting could be arranged for signature of the contract.
- The Development and Alumni Relations team were busy with the annual fund campaign and, for the first time since 2017, there would be a telephone solicitation campaign.
- An appeal was underway to fund a new prize for outstanding postgraduates – the Philip Johnston Prize - to mark the retirement of the Senior Tutor.
- The *Hughes Magazine 32* would be ready for distribution in early June.
- The first draft of the Social Enterprise Feasibility Study had been received and would be followed up by a series of stakeholder information sessions.
- Much of his time was directed towards working on and expanding the prospect/suspect lists to support projects for DEFI and CCCE.

### **3.17. \*\*\*Minutes of Committees: For information**

Council received the minutes of the following committees without discussion:

**3.17.1. Unconfirmed minutes Estates Committee, of 22 February 2021 (CC3 14)**

**3.17.2. Unconfirmed minutes Finance Committee, of 1 March 2021 (CC3 15)**

**3.17.3. Unconfirmed minutes Bridge Committee, of 17 February 2021 (CC3 16)**

**3.17.4. Unconfirmed minutes Prevent Committee, of 15 March 2021 (CC3 17)**

**3.17.5. Unconfirmed minutes House Committee, of 10 March 2021 (CC3 17a)**

### **3.18. Any other Open Business**

The President thanked the outgoing MCR President in what he described as the most challenging year for any MCR President.

End of Open Business WS