

# Making a Gift to Hughes Hall

Appeal: Website



HUGHES  
HALL  
UNIVERSITY OF CAMBRIDGE

## Your Details

Matriculation Year:  Title:  Forenames:   
Preferred Name:  Family/Surname:   
Address:   
ZIP/Postcode:  Telephone:  Email:

## Designating Your Gift

### Please direct my gift to:

- Where it is most needed
- Student Support
- Buildings and Infrastructure
- The Bridge: Research & Translation
- Hughes Hall Boat Club
- Other, please specify:

- I would like my donation to remain anonymous
- Please send me information about making a legacy
- My company will match my donation

**Gift Aid** *If you are a UK tax payer and would like to boost your donation by 25p for every £1 you donate, please tick the Gift Aid declaration below and ensure that you have completed the **address** section of this form. Gift Aid is reclaimed from the government by Hughes Hall from the tax you pay for the current tax year.*

*giftaid it*  I would like Hughes Hall to claim Gift Aid on this donation, all donations I have made in the last four years and any future donations I make. I confirm that I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I understand that Hughes Hall will reclaim 25p of tax on every £1 that I give or have given in the last four tax years.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please notify Hughes Hall if you wish to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains.*

## Making a One-off or Regular Gift Worldwide — For tax efficient giving from the US visit [www.cantab.org](http://www.cantab.org)

- I wish to make a single donation by Cheque

I enclose a cheque for  made payable to 'Hughes Hall'.

- I wish to make a recurring gift by Credit Card or single donation by Credit/Debit Card

Please visit: [www.hughes.cam.ac.uk/gift](http://www.hughes.cam.ac.uk/gift)

- I wish to make a single donation by Bank Transfer

Gifts can be made by bank transfer to the college's account below. **Please add your last name and first name** (space permitting) to the payment reference and return this form *so that we can identify your gift*.

**Account Name:** Hughes Hall  
**Account No:** 7777 7360  
**Sort Code:** 30-64-42  
**Bank Name:** Lloyds Bank  
**Bank Address:** 3 Sidney Street, Cambridge, CB2 3HQ  
**Swift Code:** LOYDGB21670  
**IBAN:** GB72 LOYD 3064 4277 7773 60  
**BIC:** LOYDGB21670

*Please notify us of your donation by returning this form to:*  
**Alumni Relations & Development Office**  
**Hughes Hall**  
**Wollaston Road**  
**Cambridge**  
**CB1 2EW**  
**United Kingdom**  
or by emailing the details to: [development@hughes.cam.ac.uk](mailto:development@hughes.cam.ac.uk)

## Making a Regular Gift from the UK — Please see overleaf

# Making a Gift to Hughes Hall



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## Making a Regular Gift from the UK

I wish to set-up a regular gift by Direct Debit

Please complete the Direct Debit form (right) and return to **Alumni Relations & Development Office, Hughes Hall, Wollaston Road, Cambridge, CB1 2EW** retaining your copy of the **Direct Debit Guarantee**. Alternatively you can set-up a Direct Debit online via: [www.hughes.cam.ac.uk/gift](http://www.hughes.cam.ac.uk/gift)

I wish to make a regular donation by Standing Order

Please contact the Alumni Relations & Development Office at [development@hughes.cam.ac.uk](mailto:development@hughes.cam.ac.uk)

## Instruction to your bank or building society to pay by Direct Debit

Service user number 8 4 8 8 5 3

Reference

Please pay Hughes Hall Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Hughes Hall, and, if so, details will be passed electronically to my bank/building society.

Name(s) and address of Account Holder(s)

Name(s):

Address:

Postcode:

Bank/Building Society account number

Branch sort code

Name and address of Bank/Building Society

To: *The Manager* Address:

Postcode:

Signature: Date:

Please pay the sum of £

**monthly / quarterly / annually** starting on

/ /20 until payments have been made or until I cancel in writing.

**Please allow 30 days from the date you sign the form until the start date.**

*This guarantee should be detached and retained by the Payer.*

## The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Hughes Hall will notify you ten working days in advance of your account being debited or as agreed otherwise. If you request Hughes Hall to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Hughes Hall or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society- If you receive a refund you are not entitled to, you must pay it back when Hughes Hall asks you to.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Written confirmation may be required. Please also send a copy of your letter to us.



**Thank you for your support!**

Alumni Relations & Development Office, Hughes Hall, Wollaston Road, Cambridge, CB1 2EW  
Tel: +44 (0) 1223 334895 Email: [development@hughes.cam.ac.uk](mailto:development@hughes.cam.ac.uk) Web: [www.hughes.cam.ac.uk](http://www.hughes.cam.ac.uk)  
Data Protection Statement: [www.hughes.cam.ac.uk/data-protection-statement](http://www.hughes.cam.ac.uk/data-protection-statement)

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