OPEN BUSINESS

Present: Dr Anthony Freeling (President, Chair), Dr Hilary Burton (Vice-President), Dr Lydia Drumright (Pro-Vice-President), Dr Stephen Axford (Director of Research Translation), Dr Paula Banca (from item 59.6), Dr John Barker, Prof Michael Barrett, Prof Mary Buckley, Dr Othman Cole, Mr Martin Coleman, Prof Gishan Dissanaike, Prof John Doorbar, Dr Peter Dudley, Mrs Victoria Espley (Bursar), Dr Markus Gehring (from item 59.6), Prof Emanuele Giovannetti, Dr Fernando Gonzalez-Zalba, Mr Nick Gray (to item 59.18.2), Dr Sara Hennessy, Dr Danika Hill, Dr Sarah Hoare (from item 59.6), Prof Ian Hodge (from item 59.3.3), Dr Sonia Ilie, Prof Bill Irish, Dr Agnieszka Iwasiewicz-Wabnig, Dr Philip Johnston (Senior Tutor), Dr Arne Jungwirth, Dr Bianca Jupp, Prof James Kaufman (to item 59.9), Dr Yury Korolev, Dr Alastair Lockhart, Dr Andrew Mackintosh, Ms Lena Milosevic (Development Director), Prof William Nuttall, Dr Ajith Parlikad (to item 59.20), Dr Charles Pigott, Mr Tim Pilkington, Prof Jonathan Powell (to item 59.21), Dr Corinne Roughley, Dr Ricardo Sabates, Dr Carole Sargent, Dr Kishore Sengupta, Dr Nidhi Singal, Dr Jeffrey Skopek, Dr Martin Steinfield, Dr Andreas Styliandies, Prof Paul Tracey, Dr Caroline Trotter, Dr Suzanne Turner, Prof Rupert Wegerif, Dr Clive Wells.

In Attendance: Mr John Raffan (Senior Independent Fellow), Mrs Wendy Solomou (College Secretary and Fellowships Manager, Secretary).

Apologies: Mr Mark Anderson, Dr Mark Bale, Dr Heather Blackmore, Dr Stephen Cave, Mr William Charnley, Dr Bart de Nijs, Dr Bernard Devereux, Prof Ming-Qing Du, Dr John Park, Dr Eugene Shwageraus, Dr Jacob Stegenga, Dr Elizabeth Swann, Dr Jessica White, Dr Nigel Yandell.

On leave: Dr Aisling Redmond.

Absent: Dr Vanessa Wong.

59.1. Welcome and introduction

The President welcomed six new Fellows, Mr Martin Coleman, Dr Sarah Hoare, Dr Yury Korolev, Dr Andrew Mackintosh, Mr Tim Pilkington, and Dr Ricardo Sabates, to their first meeting of Governing Body.
On behalf of the College, he thanked two Fellows who were retiring from Governing Body, Dr John Barker and Prof Mary Buckley, and acknowledged their many years of service to the College. He also thanked and gave his best wishes to three Research Fellows, Dr John Park, Dr Charles Pigott, and Dr Elizabeth Swann, who would be leaving their current post-doctoral positions in Cambridge to take up academic appointments elsewhere.

Finally, he expressed his gratitude to Mr John Raffan, who was attending his last meeting of Governing Body in his role as Senior Independent Fellow, which he had held since October 2013.

59.2. Declarations of Interests (Open Business)

There were no declarations of interests.

59.3. Minutes and Matters arising from the Fifty-eighth meeting of Governing Body on Wednesday 14 March 2018

59.3.1. Approval of minutes (GB59 01)

The minutes were approved as an accurate record.

59.3.2. Governing Body Action List (Open Business) (GB59 02)

- **58.5** The Secretary to refer proposed amendment to Ordinance [C,I,12] (definition of residence of Governing Body Fellows) to Governance Committee.
  - This item can be marked as completed.
- **53.4** Possible replacement options for painting in Dining Hall
  - Dealt with in item 59.3.3.
- **52.2.1** The Bursar to re-activate the Elizabeth Phillips Hughes Hall Company to deal with increased conference income.
  - It was agreed that the item be removed from the action list and the Bursar to bring it back to GB when re-activation was imminent.

59.3.3. Replacement option for the painting in the Dining Hall (GB59 03)

Dr Lockhart spoke to the paper, which gave details of an offer of a two-year loan of a Damien Hirst painting. He expressed his gratitude to Prof Nuttall for setting up the contact with the Damien Hirst Studio. The Bursar confirmed that the cost of insuring the painting would not be prohibitive.

Governing Body responded positively to the proposal and approved proceeding with arrangements for the loan.

59.3.4. Minimum age of undergraduates admitted to the mature colleges [GB58.10]

The Senior Tutor reported that the University’s Mature Strategy Group had agreed not to proceed further with the proposal to lower the minimum admission age to the mature colleges from 21 to 20.

59.4. The President’s Report

The President announced that he had reached the half-way mark of his presidency and expressed his satisfaction with the progress made by the College over the last four years, describing the College as
being in fine fettle. He was pleased to report that the new, albeit non-permanent, Porters’ Lodge had been opened and that a full team of porters were providing an important service to the student body. In addition, 2017-18 had seen the highest ever number of students in College, an increase that had been absorbed smoothly, thanks to the efficiency and professionalism of the staff, management, College Officers and Post Holders, to whom he gave a vote of thanks and appreciation.

The President informed Governing Body that there was current negotiation for a five-year renewal of the Doris Zimmern Hong Kong University - Cambridge Hughes Hall Scholarships programme, which included provision for Fellows from HKU to visit Hughes Hall. The current programme did not provide for reciprocal exchange, but the President said that, if Fellows let him know they would be interested in visiting HKU for a period of one to three months, he would explore the possibility.

Finally, he reported that the City Fellows had met as a group to discuss ways of furthering the strategy for The Bridge. He asked other Fellows to support them if approached for help with developing various initiatives.

59.5. College agenda for 2018-19 (GB59 04)

The President spoke to the paper and explained that the College agenda for 2018-19 would be adopted by the College Officers in their objectives for the coming year.

The agenda for 2018-19 listed five major initiatives, driven by the fireside chats held with Fellows earlier in the year:

1. Make a deal for property to support our long-term vision and ensure funding is available
2. Launch The Bridge and new funded Study Centres
3. Implement the new graduate and undergraduate strategies
4. Agree plan and make preparations for new ‘25 by 25’ development campaign
5. (Workstrand) Strengthen the leadership of our academic community by the broader Fellowship

In addition, it outlined in detail the ‘business as usual initiatives’ across the four areas: academic, bursarial, communications and development.

The President highlighted the fifth new initiative. He said that in previous years initiatives had focused on the College estate, students, staff and the management of the College. However, given that well over half of the Fellowship had joined the College in the past three to four years, it was now important to focus on Fellows, to implement initiatives to attract Fellows into College more often and to improve their integration. To help to achieve this the President proposed setting up a Workstrand and allocating additional resources targeted to Fellows. He asked for volunteers to join the Workstrand and to take the initiative forward.

GB approved the College agenda for 2018-19.

ACTION: Fellows who were interested in joining the Workstrand to contact the President.
59.6. New funded Study Centres (GB59 05)

The paper outlined proposals for two new study centres in the College, to be funded mainly by external donations. Both proposals had been approved by the Research and Study Centres Committee and Council had supported the first proposal and would consider the second at its next meeting. The President invited Governing Body to comment and express its views about proceeding with the projects.

Dr Axford spoke to the first proposal for a ‘100 Healthy Years Centre’, the aims of which would be to extend healthy life for all and to mitigate the effects of old age through intelligent design of support, spaces and systems. The setting up of the centre was part of a broader proposal in partnership with the Clinical School and also linked to philanthropic donations to two Canadian Universities. It was envisaged that the College’s role, in line with the aims of The Bridge, would be translational, but it would also act to facilitate the sharing of ideas between the three universities.

GB approved proceeding with the project [REDACTED]

Dr Gehring spoke to the second proposed centre, ‘Climate Governance and the Green Economy’, which was aimed at engaging non-executive directors in the corporate sector with the challenges posed by climate change and bringing them into contact with academics working on climate change across a range of disciplines. The proposal would be to secure funding for six years, ramping up during the first year. This initial year would be devoted to recruiting a Director and developing a detailed plan for the following years.

Prof Hodge also spoke to the proposal and said that there was a great deal of research on climate change in Cambridge and it was therefore important to find the right niche and make a contribution to a hitherto neglected area, which the proposed centre would do by targeting engagement with the corporate sector.

In response to a question Dr Gehring said that advice had been sought from various experts in the University and that they were working closely with the Cambridge Institute for Sustainability Leadership (CISL).

GB approved proceeding with these two projects.

59.7. 1. Management accounts update (GB59 06)

The Bursar presented the management accounts update to 30 April 2018. Governing Body noted that the budget was overall on target.

59.7. 2. Budget 2018-19 (GB59 07)

The Bursar presented the proposed income and expenditure budget for 2018-19.

[REDACTED]
One of the new City Fellows said that he appreciated the clear and transparent way in which the budget had been presented.

Governing Body approved the proposed income and expenditure budget for 2018-19.

59.8. Annual report of Remuneration Committee

The recommendations of Remuneration Committee were discussed in Reserved Business (Item 59.18.2)

59.9. [REDACTED]

59.10. Requests for a starred item on the agenda to be discussed to be made in advance of a meeting

It was agreed that ***starred items on the agenda would not normally be discussed unless a request was sent to the Secretary to Governing Body in advance of the meeting for the item to be un-starred.

59.11. Undergraduate admissions strategy (GB59 10)

The Senior Tutor and President spoke to the paper, which gave the recommendations of the Undergraduate Admissions Workstrand (consisting of the President, the Senior Tutor, the two Undergraduate Admissions Tutors, Dr Caroline Trotter and Dr John Durrell) and included a summary of concerns raised when the recommendations had been discussed at Council.

[REDACTED]

Governing Body approved the President’s proposed course of action.

59.12. *** Letter from Prevent (GB59 11)

Governing Body received and noted a letter from HEFCE (of 16 March 2018), which stated that the information provided in the College’s annual report documentation submitted in December 2017 had demonstrated sufficient evidence of due regard to Prevent duty and that no immediate actions were required.

59.13. *** Amendments to Ordinances (GB59 12)

Governance Committee recommended a number of amendments to College Ordinances, as given in Appendix A to the minutes. Governing Body approved the amendments without discussion.

59.14. ***Use of the Common Seal

Governing Body noted that in accordance with Statute XII.1 the Common Seal of the College had been affixed on 25th May 2018 to a deed relating to the leasing of postgraduate accommodation on Harvey Road from Gonville and Caius College for 2018/19.
59.15. Any other Open Business

There was no other Open Business.

End of Open Business WS 13/06/2018
Appendix A: Changes to College Ordinances approved by Governing Body

Amendment to Ordinance [C,I,12] (residence)

12. For the purposes of Statute [IV,1], and this Ordinance, a member of the Governing Body shall be regarded as resident within the University when he or she either:
   (a) A Fellow of Class A or B shall be regarded as resident within the University when he or she:
      (i) resides within five miles of Great St Mary’s Church and is not habitually absent from home more than two nights in the week during Full Term; or
      (ii) resides within twenty miles of Great St Mary’s Church and is usually in Cambridge for a substantial part of the day during Full Term; or
      (iii) has received from the Governing Body leave to reside farther than twenty miles from Great St Mary’s Church, provided that he or she observes such conditions as the Governing Body may require.
   (b) A Fellow of Class C, D, E or F shall not have residence requirements.
   (c) A Fellow of Class A who plans to be away from College business for any period in excess of one week during Full Term should inform the Secretary to Governing Body and seek Leave of Absence from Governing Body.
   (d) A Fellow of Class B, C, D, E or F who plans to be away from College business for any period in excess of four weeks during Full Term should inform the Secretary to Governing Body and seek Leave of Absence from Governing Body.

Transfer of remit (appointment of Academic Visitors) from Fellowships Committee to Admissions Committee

Ordinance [A,X,3]

3. The Fellowships Committee shall be responsible to the Governing Body for:
   (a) making recommendations for the election and re-election of Fellows in Classes A-G and Titular Fellows;
   (b) the appointment and re-appointment of By-Fellows, Associates, and Research Associates;
   (c) the appointment of Affiliates and Visiting Scholars and Academic Visitors;
   (d) the conduct of Fellowship re-election procedures under Statute [IV,2], other than:
      (i) the re-election of any member of the Academic Staff, as defined by the Academic Staff Statute; or
      (ii) any review held at the expiry of a fixed-term contract of employment, or at the completion of a probationary period of employment, held in conjunction with a Fellowship;
      any such review or re-election shall be held in accordance with Ordinance [C,I,29(c)] or [C,I,31], as appropriate.
Ordinance [D,II,2]

2. The Admissions Committee shall be responsible to the Council for making recommendations on admissions policy and practice, and shall oversee the admission of individual undergraduate and graduate Students and the appointment of Academic Visitors. For these purposes the Committee shall:
   (a) keep College admissions policy and practice under review;
   (b) note any developments on admissions policy and practice in the University and nationally;
   (c) report to the Council in the Michaelmas Term on the previous year’s admissions rounds and appointment of Academic Visitors.

Ordinance [C,I,10]

13. The Election of Fellows and the appointment of other Senior Members shall normally be made on the recommendation of the Fellowships Committee, under Ordinance [A,X,3(a)-(c)]:
   (a) Fellows in Classes A-G, and Titular Fellows other than Visiting Fellows, shall be elected by the Governing Body;
   (b) By-Fellows, Visiting Fellows, Associates, Research Associates, Affiliates, and Visiting Scholars shall be appointed by the Fellowship Committee.

Amendment to the membership of Council to reduce the number of elected members from seven to six

Ordinance [A,VII, 1 and 3]

1. For the purposes of Statute [I,6], the Council shall be composed of:
   (a) the President, serving ex officio;
   (b) the Vice-President, the Pro-Vice-President, the Senior Tutor, the Bursar, the Director of Research Translation and the Development Director, serving ex officio;
   (c) six further Fellows elected by and from the members of the Governing Body, of whom at any time only one Fellow may be a person holding an Office or Post named on the Governance List under Ordinance [A,I,10];
   (d) the President and Secretary of the MCR; provided that each Officer may nominate another Student to attend a particular meeting of the Council in his or her place.

3. A member of the Council elected in category [1(c)] who is appointed to an Office or Post named on the Governance List may continue to serve on the Council for the remainder of the current academic year, even if more than one member of the Council thereby appears on the Governance List, but shall then stand down. He or she may, if eligible under clause [2] and Ordinance [A,VIII], be a candidate for immediate re-election.
Ordinance [A,VIII,1]

1. Fellows shall normally be elected to the Council at the meeting of the Governing Body held in the Lent Term. At each election, the number of vacancies shall be such as to ensure that seven-sixth elected Fellows in total serve for the following academic year.

Amendment to membership of Prevent Committee

Ordinance [D,III,12]

12. The Prevent Committee shall be an advisory committee to the Senior Tutor in his capacity as Prevent Lead, appointed in accordance with Ordinance [D,I]. The Committee shall meet at least once a Term and shall be composed of:
   (a) the Senior Tutor (Chair);
   (b) the HR Manager (Secretary);
   (c) the Bursar, the Head of Domestic Operations, the Head Porter;
   (d) the MCR President, the MCR Multi-Ethnic Officer, two Students nominated by the MCR Committee.

Amendment to Ordinance for House Committee

Ordinance [D,III,1-4]

Following review by House Committee it is recommended that the following amendments be made:

House Committee

1. The House Committee shall be an advisory committee to the Bursar, appointed in accordance with Ordinance [D,I], and shall be composed of:
   (a) one member of the Council (Chair);
   (b) the Bursar;
   (c) the Senior Tutor;
   (c) the Head of Domestic Operations;
   (d) four further members appointed from among the GB Fellows and Research Associates;
   (e) up to three Students nominated by the MCR Committee.

2. The Committee shall keep under review all aspects of accommodation, catering and use of College buildings and estates, including green and sustainability matters. For these purposes, the Committee shall:
   (a) provide regular feedback and advice to the Bursar;
   (b) propose, discuss, review and support current projects;
   (c) consider and propose matters of strategic development and future planning;
   (d) facilitate communication and discussion among the Fellows, other Senior Members, the Assistant Staff and Students;
3. The Committee shall normally meet once a Term and shall have the following standing items on the agenda:
   (a) Student matters
   (b) accommodation;
   (c) catering;
   (d) buildings and estate management;
   (d) green and sustainability matters.

4. From time to time, the Bursar may delegate the lead in certain areas of responsibility, or certain activities, to members of the Committee, for action.