COLLEGE COUNCIL

Confirmed Minutes

Seventy-seventh meeting of College Council, 4 July 2018

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OPEN BUSINESS

Present: Dr Anthony Freeling (Chair, President), Dr Hilary Burton (Vice-President), Dr Lydia Drumright (Pro-Vice-President), Mr Daniel Anton Garcia (MCR President), Dr Stephen Axford (Director of Research Translation), Mrs Victoria Espley (Bursar), Dr Sara Hennessy (from item 77.11, Prof Ian Hodge, Dr Agnieszka Iwasiewicz-Wabnig (to item 77.11), Dr Philip Johnston (Senior Tutor), Ms Lena Milosevic (Development Director), Dr Corinne Roughley, Dr Eugene Shwageraus, Miss Hattie Stacey (MCR Secretary), Dr Martin Steinfeld.

Apologies: Prof Jonathan Powell.

In Attendance: Dr Markus Gehring (to item 77.13), Dr Yury Korolev (to item 77.11), Prof William Nuttall (to item 77.11), Mrs Wendy Solomou (College Secretary and Fellowships Manager, Secretary).

77.1. Introduction

The President welcomed Dr Gehring, Dr Korolev and Prof Nuttall to the meeting and informed Council that Dr Hennessy would be arriving late.

77.1.1. Declarations of Interests

Dr Johnston and Dr Nuttall declared an interest in item 77.2.2 (Governance Labs).

Dr Gehring declared an interest in item 77.3.

77.2. Minutes and matters arising from the Open Business of College Council, 30 May 2018 (CC77 01)

The minutes were approved as an accurate record, subject to the following amendments:

Page 3, item 76.3.1, remove ‘in College’ from the final line.

Page 3, item 76.4, correct ‘100 Health Years Centre’ to ‘100 Healthy Years Centre’ in the third line of the second paragraph.
77.2.1. College Council Open Business action list (CC77 02)

- **76.4 Study Centres update**
  The President to submit the annual report at the next meeting.
  - Dealt with in item 77.2.2.

- **76.6 Disciplinary policy – proposal for external member**
  The Senior Tutor to investigate how data could be shared with an external member of the College within the rules of GDPR.
  - Dealt with in item 77.2.3.

- **76.9 Gresham Court study room**
  The MCR President to inform the MCR that the study room would be open to all students during the exam period.
  - This item can be marked as completed.

- **76.11 Scholarships Committee**
  The Secretary to refer the recommendation for the dissolution of Scholarships Committee to Governance Committee.
  - Referred for the meeting of 8 October 2018.

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77.2.2. Annual report of Research and Study Centres (CC77 03)

Council received the annual report of the Research and Study Centres Committee (prior to April 2018, the Study Centres Committee). The report summarised the activities of the two funded study centres (Oracy Cambridge and CDI) and Governance Labs, noting that they had all made good progress and were now well established. Given that they were established the Committee had agreed to replace the seed funding initially provided with annual budgeted support (included in the approved 2018-19 budget) and to establish accounts for each study centre in order to identify their true financial impact on the College.

The report also summarised RSSC’s plans to further develop the College’s research profile.

In response to a question the President clarified that Governance Labs was not a study centre and that the RSCC had oversight of both study centres and partner organisations.

It was agreed that it would be desirable for the College to have a Memorandum of Understanding with Governance Labs in order to formalise its relationship with the College and that more broadly the increased scale and maturity of the Study Centres meant that the College needed to ensure governance was appropriate to the increased complexity.

**ACTION:** The Bursar to meet with Dr Barker (Director of Governance Labs) to ascertain the status of Governance Labs and its relationship with the College, to be formalised in an MOU.

**ACTION:** The President to present proposals for enhanced governance of Study Centres and institutional partnerships to RSSC and to Governance Committee.

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77.2.3. Further revision to the Disciplinary policy (tabled paper)

In response to Council’s request that he investigate how data could be shared with an external member of the Appeal Panel, the Senior Tutor tabled the following proposed amendment to the Disciplinary policy that had been approved by email circulation following the Council meeting of 30 May 2018:
3.4. The Vice-President will convene and chair an Appeal Panel (AP), to include one two other Fellows from Hughes Hall (Class A-G) who have had no previous role in the case, and one Fellow of another Cambridge college. If it is the student who appeals, then one of the Hughes Hall Fellows will be replaced by a Fellow of another Cambridge college, on condition that the student gives permission for all relevant information to be made available to this external Fellow. The AP will conduct an appropriate investigation into the appeal, make a ruling, and convey it in writing to all parties within five working days. If this is not possible, the parties will be kept informed of progress.

3.5. The AP will conduct an appropriate investigation into the appeal, make a ruling, and convey it in writing to all parties within five working days. If this is not possible, the parties will be kept informed of progress.

[All following paragraphs to be renumbered accordingly.]

Council approved the amendment and agreed that it would be good practice for the identities of any witnesses to be anonymised in reports and for the external panel member to be bound by a confidentiality contract.

**ACTION**: The Senior Tutor to add a note in the Disciplinary policy that identities of witnesses are to be anonymised in reports and that an external panel member is to be bound by a confidentiality contract.

**77.3. New funded study centre (CC77 04)**

The President and Dr Gehring spoke to the proposal, which laid out the aims and rationale for a study centre on climate change and demonstrated how they met the agreed criteria [GB46.52] for establishing a new study centre. The central remit of the study centre would be to engage chairs and non-executive directors in the corporate sector with the challenges posed by climate change by bringing them into contact with academics working on climate change across a range of disciplines, with a particular focus on the potential role of regulation and legislation.

Council approved the proposal subject to suggested edits, noted by the Secretary.

**77.4. The Bridge working paper: overview and implementation proposal (CC77 05)**

Dr Axford spoke to the paper, which drew together the content of earlier documents, clarified how the Bridge would affect and interact with certain groups of people and indicated how the initiative would be implemented and to what timescale.

Council responded positively to the paper and offered the following feedback:

- Give more emphasis to the aim of engaging the outside world and breaking down the ‘closed walls’ of academe (in 1 ‘What is the Bridge’)
- Include PHG Foundation in the list of existing partners (in 2.2)
- Clarify that there is a current limit to the planned number of study centres (in 2.3)
- Clarify that Phase 4 tasks are developed concurrently with other strands and that there are non-commercial elements to ‘going to market’
- Develop milestones and Key Performance Indicators to monitor progress (for short, medium and long term goals).
77.5. MCR Business

There was no MCR Business.

77.6. President’s Report

{[REDACTED]}

77.7. Management accounts update (CC77 06)

Council received the management accounts update to 31 May 2018 and noted that there were no significant changes since the last update.

77.8. Any other Open Business

The Senior Tutor requested that the Secretary consider moving the first meeting of Council in the 2018-19 academic year to 17 October 2018.

End of Open Business WS 04/07/2018