RESERVED BUSINESS

Present: Dr Anthony Freeling (President), Prof James Kaufman (Vice-President), Dr Hilary Burton (Pro-Vice-President), Prof Nabeel Affara, Dr John Barker, Prof Michael Barrett, Dr Martin Bellamy, Mr Richard Berg Rust (Development Director), Dr Heather Blackmore, Dr David Bosworth (From Item 48.2), Prof Mary Buckley, Dr Bernard Devereux, Dr Lydia Drumright, Prof Ming-Qing Du, Dr Peter Dudley, Mrs Victoria Espley (Incoming Bursar), Dr Michael Franklin (Academic Secretary, Fellowship Secretary), Dr lan Hodge (Until Item 48.4), Miss Rowena Ironside, Dr Agnieszka Iwasiewicz-Wabnig, Dr Philip Johnston (Senior Tutor), Dr Bianca Jupp, Dr Alastair Lockhart, Dr Sara Melville, Dr Jean-Francois Mercure, Prof William Nuttall, Dr Sara Piccirillo, Prof Jonathan Powell (Until Item 48.7), Dr Sarah Rough, Dr Corinne Roughley, Dr Kenneth Ruthven, Dr Carole Sargent, Dr Eugene Shwageraus, Dr Paul Siklos, Dr Jeffrey Skopek, Dr Elizabeth Swann, Dr Suzanne Turner, Dr Robyn Veal, Dr Clive Wells, Dr Rolf Ypma

In Attendance: Mrs Megan Hunter (Minutes Secretary), Dr John Raffan, (Life Fellow, Senior Independent Fellow), Mr Neil Taylor (Acting Bursar)

Apologies: Dr Francesco Bonaccorso, Mr William Charnley, Dr Marcus Gehring, Dr Andrew Gould, Mr Nick Gray, Dr Aisling Redmond, Dr Nidhi Singal, Prof Gordon Smith, Dr Caroline Trotter, Dr Suzanne Turner, Dr Jessica White, Dr Nigel Yandell

On leave: Prof Michael Barrett, Dr Ajith Parlikad

Absent: Dr Kishore Sengupta, Prof Marc Weller

48.1 Introduction

48.1.1 New Fellows
Dr Freeling welcomed new Fellows Drs Lydia Drumright, Peter Dudley and Clive Wells and Mrs Victoria Espley, Incoming Bursar, to their first Governing Body meeting.

48.1.2 Declarations of Interest

Drs Lockhart and Sargent declared an interest in Item 48.10, which includes the renewal of their College posts.

48.1.3 Minutes and Matters Arising from the Forty-Seventh meeting of Governing Body on 10th June 2015 (Paper GB48 01)

The minutes were approved as an accurate record, with the following corrections:

- Item 47.6.6: Governance Committee, 14th May 2014 to be replaced with Governance Committee, 14 May 2015
- Numbering of Item 47.6 to be adjusted

**Action:** Mrs Hunter to correct the minutes.

48.1.4 Minutes and Matters Arising from the Extraordinary Meeting of Governing Body, 28th September 2015

The minutes were approved as an accurate record. There were no matters arising not otherwise on the agenda.

48.2 Annual Report and Accounts

48.2.1 Audited Accounts from Hughes Hall, Hughes Hall Limited and Elizabeth Phillips Hughes Hall Limited (GB48 05, GB48 06, GB48 07)

Mr Paul Cullen from Price Bailey Accountants presented the College's accounts for 2014-15, as listed above. He highlighted the forthcoming change in accounting rules due to happen in the next year. Overall, he and Mr Taylor declared the accounts to be in good shape.

Governing Body approved the accounts, and thanked Mr Cullen for his work.

48.2.2 [REDACTED]

48.2.3 [REDACTED]
48.3 President’s Report

48.3.1 College News

Dr Freeling reported good news from Fellows: Miss Ironside has become Non-Executive Director of the Digital Catapult, whilst Dr Gehring has obtained from Yale University his second PhD in Law.

The College now has 570 students, a figure at the top end of the range set for admissions for 2015-16. One particular feature of the admissions this year was the rate of female students, which had increased to 39% this year. In addition, well over half of the students this year are on 3 or 4 year courses, a positive development for the culture of the College overall.

48.3.2 Report from Colleges’ Committee

Dr Freeling spoke of his intention to increase the communication to Fellows from College Officers who attend University Committees. From the recent Colleges’ Committee, he highlighted a number of key issues of interest to Fellows, including the proposed new Graduate College in North-West Cambridge, and the Vice-Chancellor’s meeting with the Chancellor of the Exchequer, George Osborne. Dr Freeling also reported that the Vice Chancellor met with Minister for Education and Science, Jo Johnson, to discuss a recent ‘green paper’ which proposed various higher education reforms such as anonymised UCAS applications, a greater emphasis on the measurement of teaching quality, and a review of research funding.

48.3.3 [REDACTED]

48.3.4 [REDACTED]

48.4 Strategy Paper

Due to the extended nature of previous discussions, it was agreed to postpone the discussion of the Strategy Paper until the next meeting.

Action: Dr Freeling to re-present Strategy Paper at next meeting.

48.5 Minutes of Committees

The following minutes were received:

48.5.1 Minutes of College Council, 14th October 2015 (GB48 09)
In matters arising, Fellows were asked to vote on a renaming of the Learning Resources Centre as the Dr Edwin Leong Library, as detailed in the minutes.

[REDACTED]

48.5.2 Minutes of Governance Committee, 7th October 2015 (GB48 10)

48.5.3 [REDACTED]

48.6 **Gresham Road Update** (GB48 24)

The Gresham Road building project was reported to be broadly ahead in terms of both time and budget. Further details are available in the paper.

48.7 [REDACTED]

48.8 **College Seal** (GB48 13)

Governing Body noted the use of the College Seal on the documents listed in the paper: please see appendix for further details.

48.9 **Report on Annual Development Reviews of College Officers**

It was agreed to postpone this report until the next meeting.

**Action:** Prof Powell to present report at the next meeting.

48.10 **Governance Committee Recommendations: Committee Memberships and College Posts**

All recommendations were approved, with one addition: Dr Dave Bosworth as Senior MCR Treasurer.

**Action:** Mrs Hunter to amend Committees and Posts List.

48.11 **Annual Reports**

The following reports were received:

48.11.1 Praelector’s Report (GB48 15)
Dr Franklin spoke to this report, and asked Fellows to note that the College is reaching its limits in terms of entertaining large numbers of people, particularly in poor weather. The purchase of a marquee was raised as one possible solution.

48.11.2 Archivists’ Report (GB48 16)

Dr Franklin drew attention to the failure of the plan to recruit an unpaid intern to update the Archive Catalogue. Following a specific suggestion from Dr Lockhart it was agreed that the Archivists should discuss with him and the Bursar possible solutions to the problem and their budgetary implications.

**Action:** Dr Franklin to discuss the archivist recruitment with Dr Lockhart and with Mrs Espley/Mr Taylor.

48.11.3 Director of Music’s Report (GB48 17)

Dr Roughley spoke to this paper in Dr Yandell’s absence; she brought Fellows’ attention to his view on the need for music practice rooms in College.

48.11.4 Research Convenor’s Report (GB48 18)

48.11.5 Publications Officer’s Report (GB48 19)

48.11.6 Academic Convenor’s Report (GB48 20)

48.11.7 Boat Club Senior Treasurer’s Report (GB48 21)

Dr Franklin formally thanked Mr Charnley for his generous gift of new blades to the boat club. There will be a presentation of the blades and reception on Monday 2nd November.

48.12 Variance of Ordinance (GB48 22)

Governing Body voted to confirm the following:

To exercise the power granted under Statute XIV.1 to vary Ordinance 1.2a as proleptically agreed at the last Ordinary Meeting of the Governing Body (GB 47.14), viz. to insert after the word “Bursar” the words “, Fellowship Secretary”.

Dr Freeling noted that the ordinances are currently suspended, but that to ensure a smooth transition we shall vary both the ordinance and revise further the revised management Pilot, all pending a re-draft of the College Ordinances and Revised Management Pilot currently being conducted by the Work Strand.

End of Reserved Business MH 02/11/15

Appendix: Use of College Seal (extracted from GB48 13)
The Academic Secretary reports that the following documents were sealed by the President in Mr Neil Taylor’s presence on 23rd July 2015:

1. Development Agreement between the University, Hughes Hall Limited, CUCAC and the President and Fellows of Hughes Hall in the University of Cambridge
2. Deed of Surrender between CUCAC and the University
3. Transfer between CUCAC and the President and Fellows of Hughes Hall in the University of Cambridge and the University
4. Fenners Path Easement between CUCAC, the President and Fellows of Hughes Hall in the University of Cambridge and the University
5. Fenners Lawn Residents Association Easement between Fenners Lawn Residents Association Limited and the President and Fellows of Hughes Hall in the University of Cambridge
6. Deed of Release of restrictive covenant between Gonville and Caius and the President and Fellows of Hughes Hall in the University of Cambridge
7. Hoarding and Scaffolding Licence between the University Hughes Hall Limited and Barnes Construction Limited (NB. it needs to be Barnes Group Limited)
8. Scaffolding and Hoarding Licence between CUCAC, the University Hughes Hall Limited and Barnes Construction Limited (as above)
9. Hoarding and Scaffolding Licence between Fenners Lawn Residents Association Limited, Hughes Hall Limited and the Barnes Group Limited
10. Contractor Warranty between the Barnes Group Limited, the University and Hughes Hall Limited
11. Contractor Warranty between the Barnes Group, CUCAC and Hughes Hall Limited
12. CDMC Warranty between Bidwells LLP, the University and Hughes Hall Limited
13. CDMC Warranty between Bidwells LLP, the University and Hughes Hall Limited
14. Supervisor Warranty between Bidwells LLP, the University and Hughes Hall Limited
15. Supervisor Warranty between Bidwells LLP, CUCAC and Hughes Hall Limited
16. Building Contract between Barnes Group Ltd and Hughes Hall Ltd (2 copies)